



VIA: EMAIL

**REQUEST FOR PROPOSAL**  
**Environmental Assessment**

The Navajo Nation extends an invitation to all qualified and experienced professional firms to provide an Environmental Assessment and Archaeological report for the Round Rock Convenience Store and Gas Station and additional site for the Round Rock Chapter. The project study area is located in Round Rock (Navajo Nation), Arizona.

The RFP packet may be obtained by calling the Project Development Department, Division of Economic Development at (928) 871-6504.

The Request for Proposal shall be submitted in a sealed envelope clearly marked: "DO NOT OPEN: Round Rock Convenience Store". The Cost Proposal shall be provided in a separate envelope clearly marked: "DO NOT OPEN: Cost – Round Rock Convenience Store" and must be received no later than by Thursday, March 28, 2024, until 4:00 PM local time, after which time the RFP will be received and opened at a later time. No facsimiled or electronic mailed RFP documents will be accepted.

All documents shall be delivered or addressed to:

**PHYSICAL ADDRESS:** Project Development/Division of Economic Development  
ATTN: Beatrice Watchman, Principal EDS  
Karigan Professional Office Complex  
100 Taylor Road  
St. Michaels, Arizona 86511  
Phone: (928) 871-6504.

The selection of the qualified firm will be made in accordance with the Navajo Nation Business Opportunity Act, and the selected firm shall comply with all applicable laws, rules and regulations of the Navajo Nation Business Opportunity Act, N.N.C. Title 5, Chapter 2, Section 201, et. Seq., where applicable.

Each firm shall submit three (3) bound and sealed, one original and two copies of their RFP. Telefaxed copies will not be accepted. RFP's received after the designated time and date will be returned unopened. Failing to provide statements or documents required by the Request for Proposal will be rejected as non-responsive.

The Division of Economic Development reserves the right to reject any and all RFPs and to waive any informality whenever such rejection or waiver is deemed in the best interest of the Navajo Nation.